

# NDC Special Case Review Step-by-Step Guide

10 Steps

Created by	Creation Date	Last Updated
Taiwan Gold Card Office	Aug 14, 2025	Aug 18, 2025

## STEP 1

# Taiwan Gold Card - Special Case Review Agreement Email Notification

You will first receive the following notification email.

hyweb.b10.dev@gmail.com

寄件者: hyweb.b10.dev@gmail.com

收件者: yid. [REDACTED]@com.tw

8月1日 週五 上午10:16

☆

當選通知:

您於2024/05/02，申請「就業金卡(Employment Gold Card)」，經相關審核單位，您的專業領域無法歸屬於現行專業類別，經建議您可依照僑務委員會之主管機關意見，改由該會以「國家發展委員會辦理具有特殊專長之外國專業人才認定辦法」進行專業審查通過認定，認定規則請參考資訊：<https://goldcard.nat.gov.tw/zh/news/ndc-special-case-review>。

請您再次登入本系統(<https://vsa.immigration.gov.tw/vsa-frontend/four-in-one-entry/golden-card/>)，依據您選擇之專業領域申請專業以便利於您取得執照全卡，日後獲本署及目的事業主管機關聘僱後即可辦理居留作業。

您可透過線上申請系統「特設專業領域」選下資料申請卡，並依您的專業範圍填單。

僑務委員會  
申請電話：113561035120

備註：此為系統自動發送信件，請勿回覆、拒絕。  
中華民國內政部移民署

Dear 當選者:

This email is regarding your Employment Gold Card application, received on 2024/05/02. Upon review by the relevant departments, it has been determined that your expertise does not fit the field that you have chosen. It is recommended that you follow the advice of the competent authority of your chosen field and apply under the "National Development Council Directions for the Recognition of Foreign Special Professionals with Special Expertise" for the purpose of conducting the recognition of special expertise to recognize your expertise. Please refer to the official website for more details: <https://goldcard.nat.gov.tw/en/news/ndc-special-case-review/>

Please log in to the application portal(<https://vsa.immigration.gov.tw/vsa-frontend/four-in-one-entry/golden-card/>), and confirm if you wish to initiate a Special Case Review for your application. The National Development Council will send your application to the Field that best fits your profile and commence assessment as soon as possible.

You may update your response in your online profile "To-Do List".

Thank you!

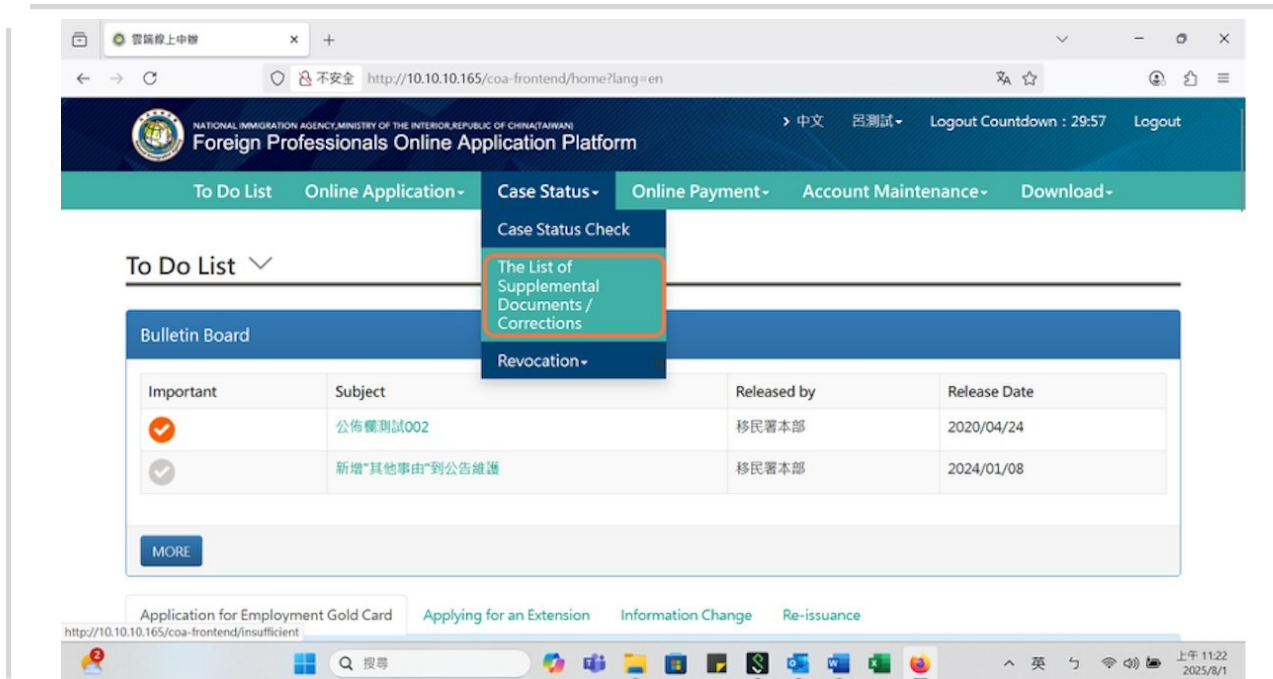
Application numbers pending reply  
Application Number: 113561035120

Note: This is an automatically generated email, please do not reply to it, thank you.  
National Immigration Agency, R.O.C. (Taiwan)

## STEP 2

### Click the [List of Supplemental Documents/Corrections] function


After logging into the system, select **[Case Status]** → **[List of Supplemental Documents/Corrections]**.



STEP 3

View your correction request

After entering the your case, go to the correction list and click **[View]** in the **“Actions”** column.



NATIONAL IMMIGRATION AGENCY  
Foreign Professionals Online Application Platform

中文

繁體

Logout Countdown : 29:59

Logout

To Do List

Online Application -

Case Status -

Online Payment -

Account Maintenance -

Download -

Supplemental Documents/Corrections - List

Item	Application ID	Applicant	Application Submitted	Reasons for Application	Application Date	Actions
1	ETHAN HUNT	ETHAN HUNT	Foreign Professionals - Employment Gold Card (Re-apply)	Employment Gold Card	2021/07/14	<a href="#">View</a>
2	ETHANF ONE	ETHANF ONE	Foreign Professionals - Employment Gold Card (Re-issuance)	Employment Gold Card	2021/12/27	<a href="#">View</a>
3	LUI OI YAN	LUI OI YAN	Foreign Professionals - Employment Gold Card	Long-Term Residence	2021/08/10	<a href="#">View</a>
4	ALLENCCCCC HUNT	ALLENCCCCC HUNT	Foreign Professionals - Employment Gold Card	Employment Gold Card	2025/04/29	<a href="#">View</a>
5	ETHANVBNVBNDFG HUNT	ETHANVBNVBNDFG HUNT	Foreign Professionals - Employment Gold Card	Employment Gold Card	2025/05/13	<a href="#">View</a>
6	ETHANBBBBNNNNNAAACCCC HUNTNNAAACCCC	ETHANBBBBNNNNNAAACCCC HUNTNNAAACCCC	Foreign Professionals - Employment Gold Card (Information Change)	Long-Term Residence	2025/06/24	<a href="#">View</a>
7	ANTHONY HUNT	ANTHONY HUNT	Foreign Professionals - Employment Gold Card (Re-apply)	Employment Gold Card	2025/06/24	<a href="#">View</a>
8	ANTHONY HUNT	ANTHONY HUNT	Foreign Professionals - Employment Gold Card (Information Change)	Employment Gold Card	2025/07/13	<a href="#">View</a>
9	ETHANCCCCVV HUNT	ETHANCCCCVV HUNT	Foreign Professionals - Employment Gold Card	Employment Gold Card	2024/05/02	<a href="#">View</a>


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STEP 4

Proceed with the correction

On the Supplemental Documents/Correction- Details page, click **[Modify]** in the **“Actions”** column.



NATIONAL IMMIGRATION AGENCY/MINISTRY OF THE INTERIOR/REPUBLIC OF CHINA/TAIWAN

Foreign Professionals Online Application Platform

> 中文

呂測試

Logout Countdown : 29:58

Logout

To Do List

Online Application

Case Status

Online Payment

Account Maintenance

Download

Supplemental Documents/Corrections - Details

Basic Information

Applicant	ETHANCCCCVV HUNT	Application Submitted	Foreign Professionals - Employment Gold Card
Reasons for Application	Employment Gold Card	Application Date	2024/05/02
*Method of Collection	In person (in Taiwan)	Location of Collection	NANTOU COUNTY SERVICE CENTER <a href="#">Contact Info of Service Centers</a>

Application

Item	Application No.	Name in Chinese	Name in English	Passport No.	Status	Actions
1	113551035120	呂測試	ETHANCCCCVV HUNT	A12345678	Workforce Development Agency Requires Supplementary Documents	<div>Modify</div>

Back to Enquiry Page

Privacy and Website Security Policy

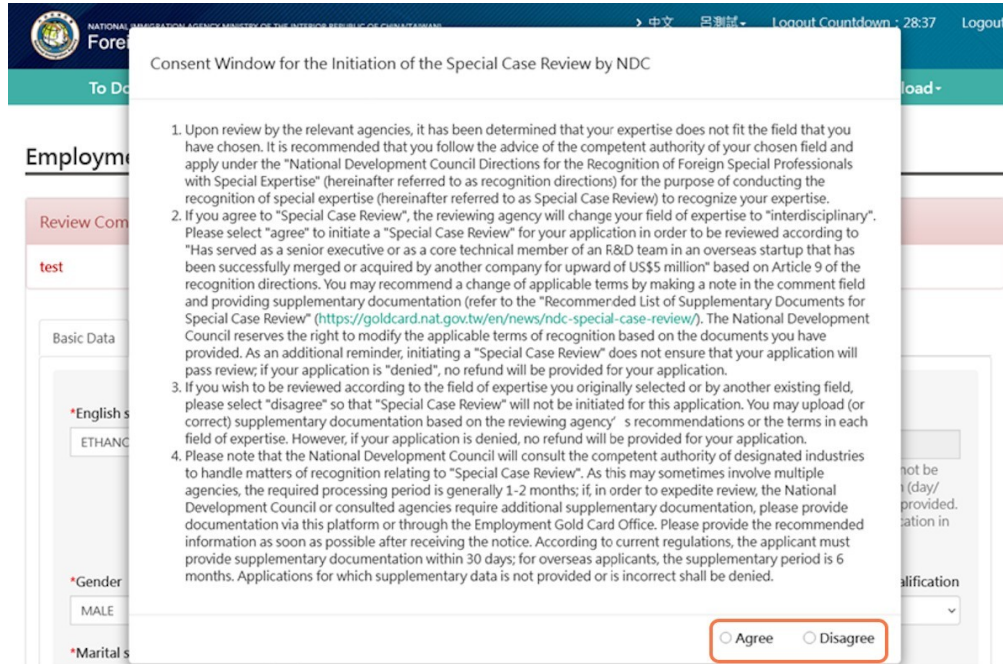
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Address : No.15, Guangzhou St., Zhongzheng Dist., Taipei City 100213, Taiwan(R.O.C.)  
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## STEP 5

### Choose “Agree” or “Disagree” to the Special Case Review by NDC

When entering the correction screen for the case, a consent window for initiating the NDC Special Case Review will pop up first. It will explain the details of the review.

Once you have confirmed the information, choose **Agree** or **Disagree**.



NATIONAL DEVELOPMENT COUNCIL  
Foreign Special Professionals  
To Do

Consent Window for the Initiation of the Special Case Review by NDC

1. Upon review by the relevant agencies, it has been determined that your expertise does not fit the field that you have chosen. It is recommended that you follow the advice of the competent authority of your chosen field and apply under the "National Development Council Directions for the Recognition of Foreign Special Professionals with Special Expertise" (hereinafter referred to as recognition directions) for the purpose of conducting the recognition of special expertise (hereinafter referred to as Special Case Review) to recognize your expertise.
2. If you agree to "Special Case Review", the reviewing agency will change your field of expertise to "interdisciplinary". Please select "agree" to initiate a "Special Case Review" for your application in order to be reviewed according to "Has served as a senior executive or as a core technical member of an R&D team in an overseas startup that has been successfully merged or acquired by another company for upward of US\$5 million" based on Article 9 of the recognition directions. You may recommend a change of applicable terms by making a note in the comment field and providing supplementary documentation (refer to the "Recommended List of Supplementary Documents for Special Case Review" (<https://goldcard.nat.gov.tw/en/news/ndc-special-case-review/>)). The National Development Council reserves the right to modify the applicable terms of recognition based on the documents you have provided. As an additional reminder, initiating a "Special Case Review" does not ensure that your application will pass review; if your application is "denied", no refund will be provided for your application.
3. If you wish to be reviewed according to the field of expertise you originally selected or by another existing field, please select "disagree" so that "Special Case Review" will not be initiated for this application. You may upload (or correct) supplementary documentation based on the reviewing agency's recommendations or the terms in each field of expertise. However, if your application is denied, no refund will be provided for your application.
4. Please note that the National Development Council will consult the competent authority of designated industries to handle matters of recognition relating to "Special Case Review". As this may sometimes involve multiple agencies, the required processing period is generally 1-2 months; if, in order to expedite review, the National Development Council or consulted agencies require additional supplementary documentation, please provide documentation via this platform or through the Employment Gold Card Office. Please provide the recommended information as soon as possible after receiving the notice. According to current regulations, the applicant must provide supplementary documentation within 30 days; for overseas applicants, the supplementary period is 6 months. Applications for which supplementary data is not provided or is incorrect shall be denied.

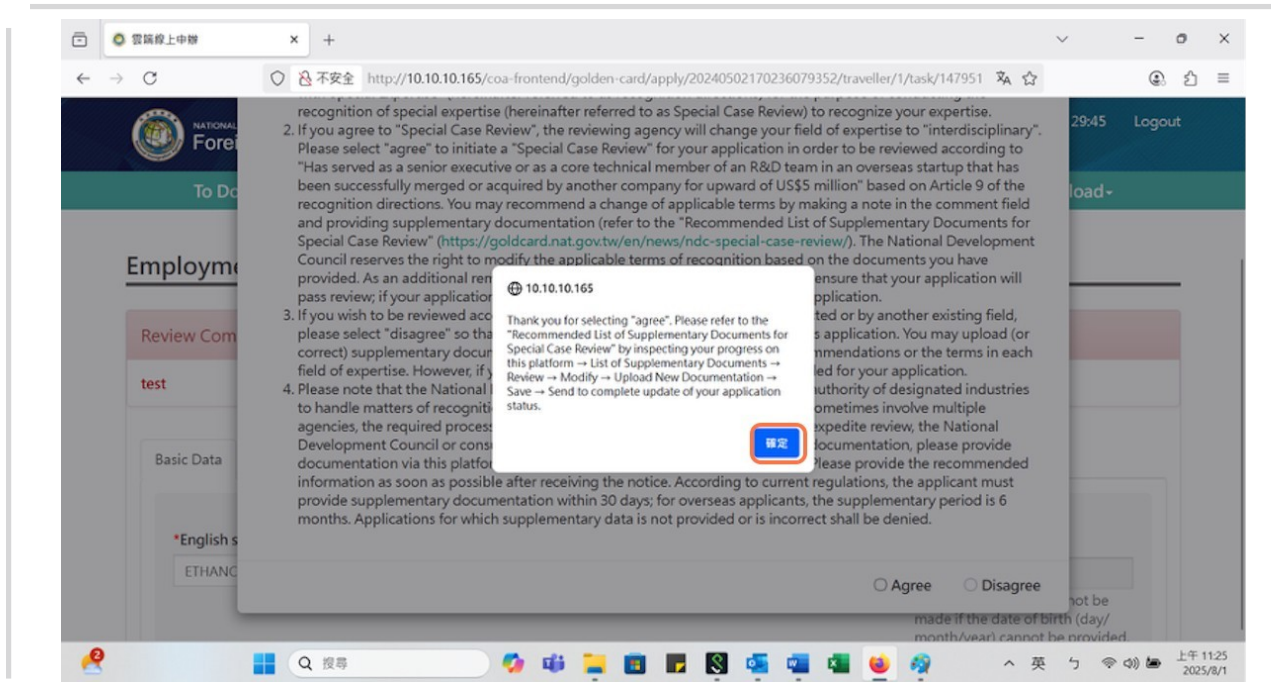
☐ Agree ☐ Disagree

Employment  
Review Com  
test  
Basic Data  
\*English s  
ETHANG  
\*Gender  
MALE  
\*Marital s

## STEP 6

### Explanation of “Agree” or “Disagree”

- If you choose "**Agree**", a window will appear for you and the applicant to provide additional explanations.
- If you choose **Disagree**, you will be taken directly to the application form to make corrections and resubmit for review.
- If you choose "**Agree**", please click [ 確定 ] (which means confirm) to continue.



## STEP 7

### Supplement and adjust the application information

On the **Modified Case** page, make the required additions or adjustments to the application form in each tab in order.

**Employment Gold Card Application - Modified Case**

Review Comment

test

Basic Data | Passport Data | Resident | Profession | Upload Document | Preview

\*English surname: ETHANCCCCVV

\*English given name: HUNT

Name in Chinese: 呂爾德

\*Date of Birth: 1992/05/03

\*Gender: MALE

\*Nationality: CYPRUS

\*Current position: STAFF OF A PUBLIC SCHOOL

\*Highest Academic Qualification: DOCTOR'S DEGREE

\*Marital status: MARRIED

\*Email: yf@...@com.tw

\*Place of Birth (Country): BRUNEI

\*Address in Home Country: f

\*Telephone Number in Home Country: f

Former or Other Nationality (if any): Please select

\*Place of Birth (City/State or Province): f

Next Step

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## STEP 8

### Complete and submit the correction

On the final tab **[Preview]**, you may add supplementary notes under **“Reply to Review Comment”**.

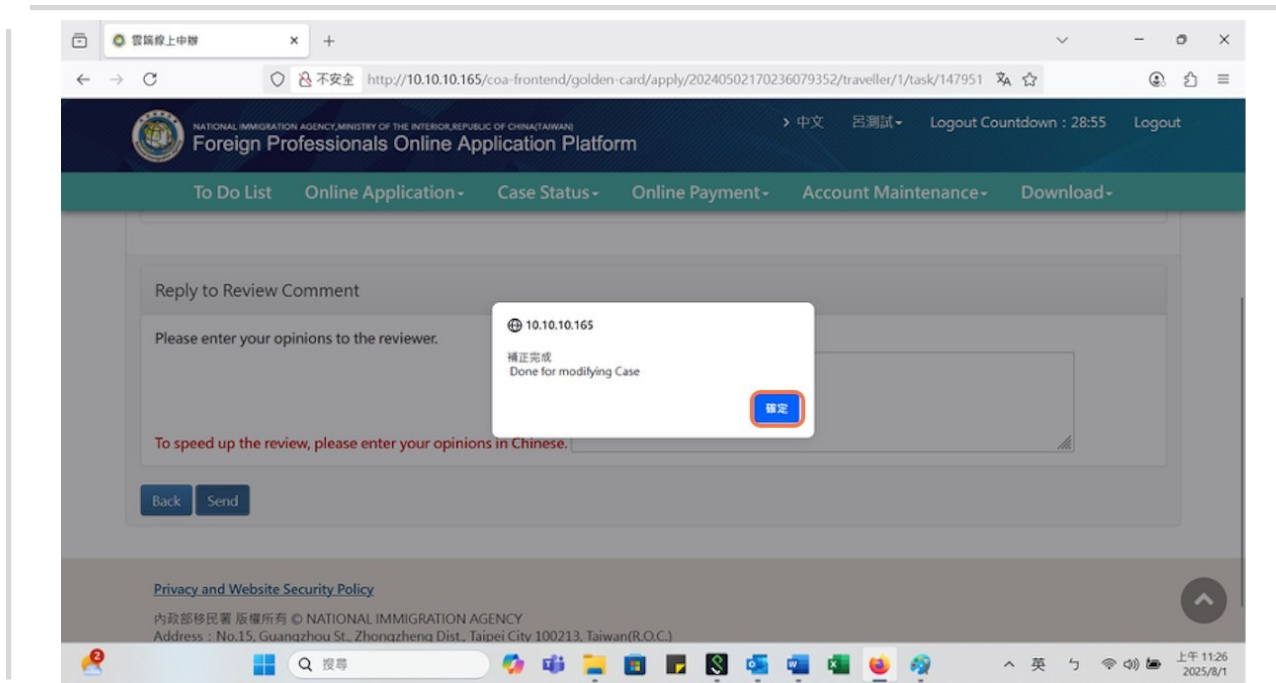
Once ready, click **[Send]**.

The screenshot displays the 'Foreign Professionals Online Application Platform' interface. The top navigation bar includes the agency's name, a language selector (Chinese/English), a countdown timer, and a logout button. Below this is a menu with options: 'To Do List', 'Online Application -', 'Case Status -', 'Online Payment -', 'Account Maintenance -', and 'Download -'. The main content area is titled 'Employment Gold Card Application - Modified Case'. It features a 'Review Comment' section with a text input field containing the word 'test'. Below this is a tabbed interface with 'Basic Data', 'Passport Data', 'Resident', 'Profession', 'Upload Document', and 'Preview' tabs. The 'Preview' tab is active, showing a text input field for 'Reply to Review Comment' with the prompt 'Please enter your opinions to the reviewer.' and a note 'To speed up the review, please enter your opinions in Chinese.' At the bottom of this section are 'Back' and 'Send' buttons. The footer contains a 'Privacy and Website Security Policy' link and contact information for the National Immigration Agency, including its address, phone number, and service hours.

## STEP 9

### Send and finish the correction

Clicking **[Send]** will trigger a **“Done modifying case”** confirmation window.  
Click **[確定]** (which means confirmed).



## STEP 10

### Complete the project consultation consent process

Afterward, a “Modified Successfully” prompt will appear.

Click[ 確定 ] (which means confirmed) to return to the correction list page. This indicates the applicant has completed the consent process for the case review.

